

City of Shannon Hills, Arkansas  
Regular City Council Meeting  
Sep 09, 2003

The Mayor called the meeting to order at 7:00 p.m.

The Mayor led the pledge of Allegiance.

Roll Call: Present were Mayor Davis, Recorder-Treasurer Curt Wilson, City Attorney Brent Houston and Aldermen Gina Daniel, Mike Kemp, Glenn Dinsmore, Linda Linkous, and Diane Everett. Alderman Rick Tribble was absent

Alderman Tribble arrived at 7:45pm

Minutes of Aug 12, 2003 regular meeting were approved as presented. Motion to approve was made by Alderman Daniel, Second by Alderman Everett. Approval was by voice vote with no opposition.

**Financial Report:** Recorder-Treasurer Wilson handed out copies of the financial report for July 2003. The August report was presented verbally as follows:

|                                     |                    |
|-------------------------------------|--------------------|
| General Fund Checking Account ....  | \$12,793.60        |
| Payroll Account .....               | \$ 1,989.89        |
| Stephens Account ....               | <u>\$47,495.88</u> |
| For a total General Fund balance of | \$62,279.37        |

It was reported that a deposit to the General Fund checking account was made on Sep 3 that included several checks actually received prior to the end of August. The amount of that deposit was \$15,966.22

Court Funds:

|                       |             |
|-----------------------|-------------|
| Marshall's fund ..... | \$32,113.46 |
| Court Clerk .....     | \$ 2,432.85 |

LOPFI ..... \$37,531.58

|  |              |
|--|--------------|
| Street Fund Checking Account .....     | \$ 93,925.67 |
| Stephens Account .....                 | \$ 44,689.60 |
| For a total Street Fund balance of ... | \$138,615.37 |

Alderman Linkous inquired about the reports due to the State and County relative to the fines and court fees collected. Wilson reported that although some work had been done in that area there was still work to do to get caught up. Alderman Linkous also asked if the balances reported included the most recent payroll. Wilson reported that it did.

**Dept Head reports:**

**Fire Dept.** (Mel Aldridge) reported Five (5) Fire calls during Aug and Eight (8) rescue calls. Total calls responded to thus far in 2003 is 133.

Chief Aldridge also talked about several training events, some which were completed last month and some scheduled soon. For details refer to Fire Chief's written report for additional details.

**Public Works (Water & Sewer and Street Depts.):** (David Passmore)

Mr. Passmore submitted a written report and supplemented it with the following verbal information:

Water Dept repaired 4 leaks in August. Three were on service lines and one on a main. He reported that they were busy locating all of the valves and making them visible.

Work on maintaining the City Park seems to be catching on. Finding less damage and less strewn trash each day than was common a short time ago.

For more information about completed tasks refer to written report.

Mr. Passmore pointed out the absence of accurate infrastructure maps in the department. He encouraged the Council and City Attorney to develop an Ordinance or other document establishing a requirement that developers be required to provide accurate (after the fact) or "As Built" diagrams of systems before it is accepted by the city. There followed several minutes of discussion relative to the benefits and needs related to this topic.

**Police Department:**

No one was present from the police department to offer a report. The Mayor reported that there had been some personnel problems within the police department and that He and Chief Brown had brought in Mr. Jim Harris to assume some of the management duties. Mr. Harris is working as an Auxiliary Officer but in order to allow his time to count toward his retirement he was being paid Five dollars (\$5.00) per week.

**Court Clerk:**

A written report was submitted. Key portions of which were read by the Mayor. 246 Charges brought before the Court. \$7,497.00 collected in fines and court costs in August. For additional information refer to the written report.

**Item 1:**

On a motion made by Alderman Kemp, with a second from Alderman Dinsmore and approval by voice vote with no opposition, a guest, Mr. Tirey was added to the agenda and allowed to comment. Mr. Tirey announced that it was his intention to make facilities available so that the Police Dept could have offices to work from as an east precinct when the annexation occurred. The Council expressed appreciation for this offer.

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A motion was made by Alderman Kemp, with second from Alderman Dinsmore to move Mr. Tim Lemons to the next position on the agenda. Motion was approved by voice vote with no opposition.

**Item 2.**

**Tim Lemmons** presented a report, including handout material and visual presentation, addressing the study relative to the needs of the city of Shannon Hills for one, or more, sewer treatment plant(s).

For details refer to copy of handout.

\*\*\* Alderman Tribble arrived during Mr. Lemons presentation.

**Item 3.**

A Motion was made by Alderman Kemp to adopt a resolution authorizing the formation of a "Water/Wastewater Committee" to work with the Engineer operator in the selection process for establishing type and size of plants and equipment needed and installation locations for

same. Motion received a second from Alderman Dinsmore. A roll-call vote proceeded as followed with all six Aldermen voting for the measure.

Mayor Davis proposed setting a date for a public meeting concerning the Sewer treatment plant(s) but after a brief discussion it was agreed that more work needed to be done before it would be ready to present to the public.

**Item 4. Selection of members for “Water/Wastewater Committee”**

With a request for volunteers and a brief discussion the following individuals were named to the “Water/Wastewater Committee”:

David Passmore  
Ricky Trotter  
Diane Everett  
Glenn Dinsmore  
Mike Kemp  
Sue Skipper

**Item 5. City Hall Renovation (Boy Scouts)**

There was brief discussion about the renovation of City Hall. The discussion covered those things that have been accomplished and projects that are on going and planned. Mayor Davis and leaders of the project expressed the need for three hundred dollars (\$300.00) from the General Fund to purchase the necessary materials. The funds are to be used to purchase vertical blinds for the meeting room windows and materials to build a new podium. Following the discussion a motion was offered by Alderman Daniel that the council approve an allocation of \$300.00 from the General Fund for the project materials. Alderman Kemp provided a second and the subsequent voice vote approved the motion. There was no opposition.

**Item 6. Funding for “Spookfest”**

Motion by Alderman Kemp that the Council authorize expenditure of up to \$150.00 for the city participation in “Spookfest”. (The police officers patrol the city giving candy to children.) After a brief discussion it was agreed that funds could be expended from an existing budget line item without a special appropriation. In essence, the budget already approved funds for this purpose. If, it is determined that the amount pre-approved for the line item will exceeded, the council will take corrective action at that time.

**Item 7. Resolution relative to shared ownership/use of reader board by Fire Dept and City.**

City Attorney Brent Houston read a resolution proposed by the Fire Chief relative to the ownership, use, and maintenance of a reader board used by the city to share information with the citizens. The sign would be erected on the southeast corner of the intersection of Vimy Ridge Rd. and County Line Rd. on property belonging to Davis Elementary School (Bryant School District).

Following some debate about interpretation of two clauses within the resolution, and an opinion rendered by the City Attorney, A motion was made by Alderman Dinsmore that the Resolution be adopted, as read. Alderman Everett provided a Second and the resolution was approved by voice vote with no opposition.

**Item 8. Need to re-supply letters for the existing “reader board”**

Mayor Davis noted that new letters were needed for the existing sign. The cost for letters is about \$70.00 per box and he stated that two boxes were needed. Funds would come from sign money. No opposition was voiced and no vote was required.

**Comments:**

**Alderman Dinsmore** brought up the surprise expenditures that the Treasurer received for repairs on the police cars. It triggered some discussion about how purchases are made by almost anyone employed by the city. Following a variety of comments it was generally agreed that a system to control expenditures needed to be implemented. Alderman Kemp recommended that the treasurer put together a plan and bring it before the council.

Mayor Davis reported that the individual who wished to divide his lot, located on Laddie Dr., did not appear at the last City Council meeting because he thought that the only vote needed was that of the Planning Commission. The Council members agreed that unless some irregularity appeared in the related documents would they need to get involved. With that, the matter was considered closed.

Alderman Everett brought up the fact that some dogs were running loose in Carrington Place and acting quite aggressive. Mayor Davis said they would try to catch them but reminded all those present that anyone was within their rights to act in self-defense if it became necessary.

Motion to Adjourn was offered by Alderman Kemp with a second from Alderman Daniel. Voice vote with no opposition followed.

Meeting Adjourned at 9:00pm 9-09-03

Date: \_\_\_\_\_

Approved: \_\_\_\_\_  
Larance Davis, Mayor

Attest: \_\_\_\_\_  
Curt Wilson, Recorder-Treasurer